



Student Guide | Course Catalog

2024





STUDENT GUIDE & COURSE CATALOG

ADMINISTRATIVE OFFICE

6131 B Street
Anchorage, AK 99518

OFFICE HOURS

Monday to Friday | 9 am to 4 pm

Please call in advance or make an appointment to ensure assistance.

Main Phone: (908) 271-8265
Management: (907) 227-5170

Website: www.akadriving.com
Email: contact@akadriving.com

CLASSROOM LOCATION

ANCHORAGE

3001 Porcupine Dr #104
Anchorage, AK 99518

TRAINING LOCATIONS

ANCHORAGE

641 W 70th Ave
Anchorage, AK 99518

FAIRBANKS

4650 Armitstead Way
Fairbanks, AK 99709

JUNEAU

6860 Glacier Hwy
Juneau, AK 99801

KING SALMON / NAKNEK

#1 Dock Rd
Naknek, AK 99633

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School Official's Signature

07/02/2024

Effective Date

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WELCOME

Thank you for your interest in AKA Hauling Commercial Driving School. With over 50 years of experience in the Alaskan trucking industry, we pride ourselves on raising the bar of excellence by delivering CDL training that produces confident, skilled, and safe drivers.

Our training programs adhere to the February 7, 2022, Entry Level Driver Training regulations set forth by the Federal Motor Carrier Safety Regulations. Conveniently, we offer both training and testing at our facility, authorized by the Department of Motor Vehicles (DMV) as a Commercial Driver License Road Skills Test Facility.

The greatest benefit to our students is our commitment to small class sizes, ensuring individual attention and a relaxed atmosphere. We invest in each student by providing one-on-one behind-the-wheel (BTW) training, rather than group training, to enhance their understanding and success in passing the CDL exam.

HISTORY

For over 20 years, AKA Hauling has been a cornerstone of Alaska's trucking industry. In 2018, recognizing a shortage of rural commercial drivers, AKA Hauling collaborated with the DOT Civil Rights Office, DMV, UAA, AML, and Yakutat Tribal Council to initiate a pilot CDL training program in Yakutat. This initiative not only mitigated individual travel expenses but also enabled participants to fulfill work and family commitments concurrently.

Building on the success of the Yakutat program, AKA Hauling forged a partnership with the University of Alaska Anchorage to address similar needs in Anchorage. Starting in January 2024, AKA Hauling has evolved into AKA Hauling Commercial Driving School, now operating independently. This transformation extends our program to the broader public in rural Alaska and the Anchorage area, while steadfastly pursuing our mission of delivering exceptional, student-centered CDL training.



PHILOSOPHY

AKA Hauling Commercial Driving School is committed to delivering quality career training programs that are not only job-relevant but also equip our students with employable skills. Our dedicated instructors bring extensive knowledge and field experience to the courses they teach. Our philosophy is guided by specific objectives:

- **Inclusive Training:** Provide solid CDL training for all qualified students, ensuring a certified program that adheres to all federal and state requirements to the best of our ability.
- **Safety First:** Protect everyone on the roads by cultivating skilled, knowledgeable, and safe drivers through our training programs.
- **Optimal Learning Environment:** Maintain a safe and clean teaching environment that fosters effective learning for both our students and staff.

ORGANIZATION



ANTHONY GREEN | Owner, Instructor, Examiner

Anthony Green is the sole owner of AKA Hauling Commercial Driving School. Beyond his energetic and outgoing personality, Mr. Green brings a wealth of experience:

- Eight of his 24 years in the military were dedicated to instructor duty.
- He boasts four years of experience as a privately owned CDL driver in the highly competitive Alaska Construction Industry.



- Over the last twelve years, Mr. Green has successfully owned and operated a trucking company in Anchorage, AK, overseeing some of the highest-grossing construction jobs in the state.
- He holds an associate degree in Heavy Duty Transportation and Equipment.
- For over six years, Mr. Green has served as an adjunct professor at UAA's Diesel Technology Program, training and certifying individuals for their Commercial Driver's License (CDL) locally and throughout rural Alaska.

Mr. Green is passionate about assisting young people and those considering a second career to enter the trucking industry. Recognizing the current demand for qualified drivers across the country, he believes in creating sustainable and well-paying employment opportunities. This commitment has led Mr. Green to volunteer his time each year at Alaska Construction Career Days, where he assists with the logistical planning of an event aimed at raising awareness of trades for Alaska high and middle school students, as well as women and minorities.

TASI SABLAN | Administrative & Admissions Coordinator

Tasi Sablan brings a wealth of expertise in business administration, accounting technology, and human resources management. Holding an Associates of Applied Science in Business Administration Accounting Technology and Business Administration and Human Resources Management from Alaska Career College, along with a Bachelor of Applied Science in Business Administration and Human Resources Management from Wayland Baptist University, Tasi is well-versed in managing complex tasks and customer interactions. With a strong commitment to detail and a customer-centric approach, Tasi excels in navigating dynamic environments, making her an essential team player. Her problem-solving skills and ability to articulate product knowledge contribute to the success of the Admission Office, embodying AKA Hauling Commercial Driving School's commitment to excellence.





DERRICK ANDERSON | Instructor

Bringing over 40 years of experience as a CDL Driver, Derrick Anderson has spent more than 18 years managing a construction trucking company. Over the last six years, he has collaborated with Mr. Green, instructing and certifying individuals for their Commercial Driver's License (CDL). Derrick holds AAA Driver Improvement Program Instructor Certification and is both a State-certified Commercial Driver Licensing Examiner and Instructor.

ANTHONY P GREEN, JR "TJ" | Trainee Instructor

"TJ" brings 11 years of military experience training soldiers and driving anything on wheels! After completing two tours in Afghanistan, he returned to Alaska with his family to join his father's team. In 2018, He obtained his CDL with all endorsements, and is a State of Alaska Certified Examiner. Like his father, he enjoys working with students in realizing their dreams. His key phrase; "Slow is smooth, smooth is fast."



SIERRA NICKOLI | Trainee Instructor

The newest addition to the instructor team, Sierra Nickoli is a State-certified Commercial Driver Licensing Examiner. Acquiring her CDL in 2020, she has gained valuable experience driving for Knick Sweeps for the Municipality of Anchorage.



ELIGIBILITY

STUDENT REQUIREMENTS

- **Age:** 18 years of age for intrastate only, 21 years of age for interstate (unrestricted).
- **Driver's License:** Possession of an Alaska Driver's License (valid for at least one year).
- **Felony Status:** Individuals with previous felony records are eligible for course enrollment. However, those with active felony charges, pending cases, or on probation are not qualified. For more information or questions, feel free to reach out to us.
- **Financial Commitment:** Payment is required according to the confirmed schedule. Payment plan options are available and determined on a case-by-case basis.
- **Availability:** Schedule that will not interfere with class attendance/participation.

**Please refer to the program description for specific prerequisites and requirements.*

The following is not required for enrollment but will be necessary for obtaining a license:

- **Real ID Compliance:** Ability to comply with the State of Alaska Real ID Act. Required Government Issued Documents when obtaining a CDL License from the DMV include a valid U.S. Passport or Passport Card, U.S. State or Territory Issued Birth Certificate, Certificate of Naturalization, Valid Permanent Resident Card, Consular Report of Birth Abroad, or Certificate of Citizenship. For more information visit:
<https://online.dmv.alaska.gov/RealIDChecklist/Home/Checklist#/>
- **Medical Certification:** Submission of a Department of Transportation (DOT) medical examiner's certificate prior to class.



ADMISSION PROCEDURES

Courses at AKA Hauling Commercial Driving School are open to all who meet the eligibility requirements. Prospective students are required to complete an online application. Once the application is signed and ID information is uploaded and submitted to the Administration Office, our staff will review it and engage with the student to discuss the most suitable courses. The Administration Office will then contact the student to confirm the class selections, verify availability for Behind-The-Wheel (BTW) sessions, and finalize payment details. Students must confirm the enrollment times for the classes to secure their seats in both the classroom/zoom and the BTW sessions.

Upon completion of the classroom/zoom classes and testing, students are responsible for obtaining their Commercial Learners Permit (CLP) from the Department of Motor Vehicles (DMV). On the first day of the BTW session, students must have their CLP and ELDT bubble sheets with them.

It's important to note that Alaska is actively complying with Federal Law, requiring commercial drivers to prove their lawful Permanent Resident or U.S. Citizen status. Students must have one of the required six legal documents when conducting any transactions at the DMV that involve changes to their record, specifically for their Commercial Driver's License or Permit. Commonly accepted documentation includes a U.S. Passport or Original U.S. Birth Certificate. Comprehensive details are available at <http://doa.alaska.gov/dmv>.

Students are responsible for obtaining a Department of Transportation (DOT) medical examiner's certificate to acquire their Alaska CDL. Notably, certain entities such as state, municipality, railroad, airport, and some other agencies may not require a DOT Med Card for their CDL. Importantly, this medical certificate is not required for the Behind-The-Wheel (BTW) portion of the class.

Funds are due according to your course schedule, with provisions for partial payments following the designated schedule.

Please note that a \$25 nonrefundable fee will be charged for all checks returned due to insufficient funds. Prior to attending class, this fee, along with the amount of the returned check, must be settled with AKA Hauling Commercial Driving School.

Accepted forms of payment include money orders, cashier checks, credit cards, or cash.



FUNDING

FINANCIAL AID/TUITION AND FEES

AKA Hauling Commercial Driving School is actively working towards approval by the Alaska Commission for Post-Secondary Education to facilitate student access to grants from entities such as the U.S. Department of Veterans Affairs, Alaska Department of Labor and Workforce Development, Division of Employment & Training Services, Alaska Job Centers, and Native/Indian scholarships. Information on these alternative funding sources can be obtained from our Administration office. It's important to note that AKA Hauling Commercial Driving School does not provide financial aid directly. It is the responsibility of students to ensure sufficient funding is secured before the course commencement.

Tuition and fees, following the specified pay scale (excluding group payments by organizations), are payable to AKA Hauling Commercial Driving School. Payment options include Visa and MasterCard Credit Cards, personal checks, and cash. Please note that AKA Hauling Commercial Driving School reserves the right to adjust tuition and fees; however, pre-paid amounts are not affected by such changes.

In addition to tuition, there is an enrollment fee of \$50 and students are responsible for covering the State of Alaska Department of Motor Vehicle fees necessary for course completion and obtaining a CDL license. Permit license and DOT physical fees are also the responsibility of the student and are nonrefundable.



REFUND POLICY

For details on refunds and cancellations, please refer to your course scheduling below.

- **Cancellation within 48 Hours:** Students can cancel enrollment within 48 hours of classes and receive a full refund, provided no classes have been attended.
- **Cancellation Before First Day of Class:** Students canceling enrollment after the 48-hour period but before the first day of class are entitled to an equitable refund, excluding the enrollment fee.
- **Cancellation After Classes Begin:** Students canceling enrollment after classes have started will be charged for the time spent in class or the time they failed to notify their instructor or AKA Hauling Commercial Driving School Administrative Office of class cancellation. Additionally, all class materials must be returned in excellent condition. The Course materials cost \$100 for the package. Refunds calculated from the last date of attendance are as follows:
 - **Classroom/Zoom:** \$35 per hour for the time spent in class.
 - **Behind-the-Wheel (BTW):** \$150 per hour (minimum 2 hours, \$300) for the time spent working with the vehicle or the scheduled time.
 - **Exam Fee:** \$450. Once the exam is scheduled, there is no refund. The student and their instructor will confirm the readiness for the test before scheduling.

All refunds will be processed within 30 days after receiving notification of the student's withdrawal or 30 days after the student's last day of physical attendance, whichever occurs earlier. AKA Hauling Commercial Driving School will acknowledge a student's cancellation or withdrawal in writing within 5 business days of receiving notification.



SATISFACTORY ACADEMIC PROGRESS POLICY

To successfully complete their course of study at AKA Hauling Commercial Driving School, students are required to maintain an overall GPA of 80 percent. Notably, some courses, particularly those involving non-classroom skills training, may not have a GPA. In such programs, students will be identified as proficient or non-proficient, adhering to the requirements of the Federal Motor Carrier Safety Regulations.

ACADEMIC MONITORING

Classroom scores are tallied daily to ensure that students consistently meet the minimum academic requirements. Should a student's GPA fall below 80 percent, the instructor will provide extra homework to facilitate their catch-up efforts.

PROFICIENCY EVALUATION

Street and range requirements include a proficiency pass/fail evaluation conducted every four days. If, at the end of the second evaluation, a student has failed to maintain the required instructional pace, the instructor will offer extra range or street time to support their progress. If additional time proves insufficient, the student will be transferred to the next class, and any associated costs will be communicated to the student/sponsor to ensure coverage.

FINAL EXAMINATION

For all CDL courses, the pass/fail outcome is determined by the performance in the final exam.

HAZARDOUS MATERIAL COURSES

In the event of a failed examination, hazardous material students must retake the test by the end of the next working day.



GRADUATION REQUIREMENTS

ELDT/Permit Theory Courses

for CDL A, CDL B, Passenger Bus, or Hazardous Materials Endorsement

To graduate, students must achieve an overall minimum score of 80% on the theory/permit test and maintain good attendance in accordance with AKA Hauling Commercial Driving School's policy.

ELDT Behind-the-Wheel Skills Training and ELDT Exam

for CDL A, CDL B, or Passenger Bus

Graduation requirements include demonstrating proficiency in air brake test, walk-around inspection, BTW Range training, and BTW Public roads training in both BTW and exam.

Additionally, students must maintain good attendance according to AKA Hauling Commercial Driving School's policy.

Upon graduation, students will receive a certificate of completion to recognize their achievement.

JOB PLACEMENT ASSISTANCE

Upon request, potential employers are provided with information about the qualifications of our graduates. AKA Hauling Commercial Driving School does not guarantee employment for students or graduates, nor does it guarantee any wages, salary, or hourly compensation rates. We believe in equipping our graduates with valuable resources to navigate the job market independently.

AKA Hauling Commercial Driving School does not offer individualized job placement services. However, graduates receive comprehensive information on current industry hiring trends, contact details of potential employers, a curated list of relevant job websites, and access to Alaska Job Centers. We empower our graduates with the tools and knowledge necessary to pursue their career goals effectively.



STUDENTS PRIVACY POLICY & RECORD SAFEKEEPING

At AKA Hauling Commercial Driving School, we prioritize the privacy and confidentiality of all records, discussions, and histories related to the students we serve. All such information is securely stored in a locked filing cabinet at our location: 6131 B Street, Anchorage, AK 99518. Disclosure of the fact that an individual is served by our institution is permissible only under specified conditions, as outlined below, and is primarily related to law enforcement and the fulfillment of our mission.

CONFIDENTIALITY STANDARDS

Employees are strictly prohibited from disclosing any information about a student, including background status, to anyone outside of our organization unless explicitly permitted by the Director or other authorized personnel. The principle of confidentiality must be upheld across all programs, departments, functions, and activities.

CONDITIONS FOR DISCLOSURE

Information about students can be disclosed under the following circumstances:

- If a release-of-information form is completed by the individual before the information is released.
- If records are inspected by an outside agency, with specific authorization from the Director.
- If disclosure is mandated by law.

DATA PROTECTION MEASURES

Employees are expressly instructed not to release any information to state, federal, or other agencies that would enable the identification of individuals by name, address, Social Security number, or other coding procedures unless authorized by the Director.

This policy ensures that student information remains confidential, in compliance with legal requirements and organizational standards.



STUDENT COMPLAINTS/GRIEVANCE PROCEDURES

Students are encouraged to address complaints initially with their instructor. In the event a student feels that their concerns have not been adequately addressed, they are further encouraged to schedule an appointment with the administrative staff.

If, after meeting with the administrative staff, a student believes their concerns remain unresolved, the matter may be escalated to the Owner of AKA Hauling Commercial Driving School. The Owner will thoroughly review the issue and respond accordingly.

In the rare instance where a resolution is not reached at the school level, students have the right to make a final appeal to the Alaska Commission on Postsecondary Education <https://acpe.alaska.gov/>.

ATTENDANCE POLICY AND RESCHEDULING FEES

Attendance is critical to your success in this program. Consistent participation ensures you gain the necessary knowledge and skills. Missing classes or failing to show up for scheduled sessions will result in rescheduling fees.

Rescheduling and Additional Driving Time Policy

1. If a student misses a class or does not show up and wants to reschedule to make up for the missed session, a rescheduling fee of \$300 will apply.
2. Switching scheduled driving times with another student is permitted, provided it is approved by the driving instructor.
3. Options for additional driving time without an instructor are available; please contact your instructor to make arrangements.
4. If a student wishes to schedule additional driving time with an instructor outside the allotted program hours, the fee is \$300 for every 2 hours.
5. If unforeseen circumstances arise, please contact your instructor as soon as possible to inform us.

Certification Exam

Failure to pass the certification exam or missing the scheduled appointment requires an additional \$450 for the next exam.



CDL PROGRAMS

PROGRAM SCHEDULE & LOCATIONS

The courses listed below require part-time enrollment for periods lasting up to six weeks, depending on the selected program. Due to the intensive nature of these programs, strict adherence to the attendance policy is mandatory.

January 2024	Anchorage	June 2024	Anchorage
February 2024	Anchorage	July 2024	Anchorage & Juneau
March 2024	Anchorage Juneau & Ketchikan	August 2024	Anchorage
April 2024	Anchorage	September 2024	Anchorage
May 2024	Anchorage Fairbanks & North Pole	October 2024	Anchorage
		November 2024	Anchorage

COURSE TRAINING SCHEDULE

AKA Hauling Commercial Driving School operates on an open enrollment basis, offering classes on a monthly schedule.

For ELDT Theory Courses, online classes are held on the first and second weekends of each month, with DMV permit testing conducted during the week, pending successful completion of the course material.

Behind the Wheel Skills Training takes place Monday to Friday during the third and fourth weeks of the month.

Certification occurs either in the last week of the month or the first week of the following month. If you require certification testing only, please contact our office for precise scheduling details.

Please note that scheduled courses may be subject to cancellation due to low enrollment or at the discretion of the school.



COURSE DESCRIPTIONS

The courses listed below require part-time enrollment for periods lasting up to six weeks, depending on the selected program. Due to the intensive nature of these programs, strict adherence to the attendance policy is mandatory. Specific prerequisites and details should be reviewed for each course, and adjustments can be made based on individual needs and circumstances.

ELDT (Entry Level Driver Training) Theory/DMV Permit Course CDL A, CDL B and CDL B Passenger

Duration: 4 days/20 hours (Classroom/Zoom)

Curriculum: This course provides comprehensive theory and permit training to meet Federal Motor Carrier Safety Regulations for Entry Level Drivers (ELDT) obtaining CDL A, CDL B, or CDL B Passenger. Topics include basic operation, safe operating practices, advanced operating practices, vehicle systems, reporting malfunctions, and non-driving activities.

Prerequisites: Age 18, current driver license

Tuition: \$800.00

ELDT Combination Theory/DMV Permit Only Course Class B or B Passenger already possessed

Duration: 1 day/2.5 hours (Classroom/Zoom)

Curriculum: Tailored for ELDT obtaining CDL Class A with existing Class B or B Passenger. Covers all ELDT theory aspects, including basic and advanced operating practices, vehicle systems, and more.

Prerequisites: Age 18, current driver's license with Class B or Class B Passenger

Tuition: \$200.00

ELDT Passenger Bus Theory/DMV Permit Only Course Class A or B already possessed

Duration: 1 day/2.5 hours (Classroom/Zoom)

Curriculum: Designed for ELDT obtaining CDL B Passenger with existing Class A or B. Comprehensive theory coverage, including safe operating practices and vehicle systems.

Prerequisites: Age 18, current driver's license with Class A or Class B

Tuition: \$200.00



COURSE DESCRIPTIONS - CONT.

The courses listed below require part-time enrollment for periods lasting up to six weeks, depending on the selected program. Due to the intensive nature of these programs, strict adherence to the attendance policy is mandatory. Specific prerequisites and details should be reviewed for each course, and adjustments can be made based on individual needs and circumstances.

ELDT Hazardous Materials Endorsement (HME) Theory/DMV Permit Course

Duration: 1 day/5 hours (Classroom)

Curriculum: Focus on Hazardous Materials Endorsement (HME) for Commercial Driver License, meeting FMCSR requirements. Detailed coverage of hazardous materials regulations.

Note: Successful ELDT theory test completion is required before the DMV endorsement test.

Tuition: \$250.00

ELDT CDL Behind the Wheel Skills Training

Curriculum: Hands-on skills training for CDL A, B, or B Passenger, covering range and street driving activities specified in entry-level driver training regulations. Includes pre-trip inspections, backing maneuvers, and coupling and uncoupling.

Prerequisites: Successful completion of ELDT Theory, Commercial Learners Permit (CLP)

Tuition: Variable

- 10 hours - \$1500
- 20 hours - \$3000
- 30 hours - \$4500
- 40 hours - \$6,000

2-Hour Road Skills Refresher - CDL A/B and B Passenger

Curriculum: This course includes a 2-hour block of hands-on refresher training in Class A, B, or B Passenger vehicles. Focus on enhancing and refreshing driving skills.

Prerequisites: Current CDL A or B or B Passenger permit

Tuition: \$300.00



COURSE DESCRIPTIONS - CONT.

The courses listed below require part-time enrollment for periods lasting up to six weeks, depending on the selected program. Due to the intensive nature of these programs, strict adherence to the attendance policy is mandatory. Specific prerequisites and details should be reviewed for each course, and adjustments can be made based on individual needs and circumstances.

ELDT/DMV CDL Exam

Curriculum: Hands-on skills exam covering inspection, air brakes test, and range/street driving for specified CDL class vehicles. Preparation for the CDL road skills exam.

Prerequisites: Successful completion of ELDT Theory, Range, and Public Road verified in the FMCSR TPR database. Have a Commercial Learners Permit (CLP) for the class CDL vehicle you are testing for.

Tuition / Exam Fee: \$450.00

Failure to pass the certification exam or missing the scheduled appointment requires an additional \$450 for the next exam.

CDL Construction Classroom and Behind the Wheel Skills Class

Curriculum: Comprehensive 35-hour course covering CDL Construction vehicle operation, including coupling & uncoupling, driving with a load, dumping, and loading at gravel pits. Hands-on experience with various construction vehicles.

Prerequisites: Class A CDL

Tuition: \$4,900.00

CDL Long Hauling and Long Commercial Vehicle Classroom and Behind the Wheel Skills Class (LCV):

Curriculum: Intensive 16-hour course for CDL long hauling, covering coupling & uncoupling, pulling multiple trailers, and driving with various loads. Focus on long-haul operations.

Prerequisites: CDL A with Doubles/Triples, and Tanker endorsements, DOT Medical Examiners Certificate, minimum 2-months driving experience

Tuition: \$3,800.00



PROGRAM TIMELINES

At AKA Hauling Commercial Driving School, we offer comprehensive CDL Programs that include ELDT Theory online classes, DMV testing, Behind-the-Wheel (BTW) skills training, and certification testing. Our tuition fees are contingent on the duration of the BTW one-on-one instruction hours, ensuring that you pay according to your specific needs. Please reach out to us for further details and assistance in determining the program that best suits your needs.

	LOCATION & PROGRAM	TUITION	ADDITIONAL OPTIONS
10A	ANCHORAGE 3 WEEK PROGRAM ELDT Theory Classroom & Behind the Wheel 10 HRS	Theory Class: \$800 (20+ Hrs) Behind the Wheel (BTW): \$1500 (10 hrs) Certification: \$450 (2 Hrs) Total \$2750	Additional Behind-the-Wheel (BTW) training is available at a rate of \$300 for each additional two-hour session, subject to prior approval from the student/sponsor.
20A	ANCHORAGE 4 WEEK PROGRAM ELDT Theory Classroom & Behind the Wheel 20 HRS	Theory Class: \$800 (20+ Hrs) Behind the Wheel (BTW): \$3000 (20 hrs) Certification: \$450 (2 Hrs) Total \$4250	Additional Behind-the-Wheel (BTW) training is available at a rate of \$300 for each additional two-hour session, subject to prior approval from the student/sponsor.
30A	ANCHORAGE 5 WEEK PROGRAM ELDT Theory Classroom & Behind the Wheel 30 HRS	Theory Class: \$800 (20+ Hrs) Behind the Wheel (BTW): \$4500 (30 hrs) Certification: \$450 (2 Hrs) Total \$5750	Additional Behind-the-Wheel (BTW) training is available at a rate of \$300 for each additional two-hour session, subject to prior approval from the student/sponsor.
30R	REMOTE 5 WEEK PROGRAM ELDT Theory Classroom & Behind the Wheel 30 HRS	Theory Class: \$800 (20+ Hrs) Behind the Wheel (BTW): \$6000 (30 hrs) Certification: \$450 (2 Hrs) Total \$7250	Additional Behind-the-Wheel (BTW) training is available at a rate of \$300 for each additional two-hour session, subject to prior approval from the student/sponsor.



ANCHORAGE 3 WEEK PROGRAM

ELDT Theory Classroom & Behind the Wheel 10 HRS

DAY	SCHEDULED TRAINING	HOURS	PAYMENT DUE
Saturday	ELDT Theory / Zoom Class 9am - 2pm General Knowledge (Intro, Driving Safety, Cargo Safety)	5	\$800 payment due before class starts
Sunday	ELDT Theory / Zoom Class 9am - 2pm Gen Knowledge (Intro, Driving Safety, Cargo Safety)	5	50% tuition payment due before schedule BTW class
Monday - Friday	DMV Testing Before Saturday students must pass the following written test: General Knowledge.		
Saturday	ELDT Theory / Zoom Class 9am - 2pm Air Brakes, Combination Vehicle or Passenger	5	
Sunday	ELDT Theory / Zoom Class 9am - 2pm Vehicle inspection, Basic Control Skills, and BTW	5	
Monday - Friday	Monday - Wednesday: DMV Testing Students must pass the following written tests before Thursday: Air Brakes, Combination or Passenger. Thursday - Friday: DMV Permits Students obtain their permits from the DMV with REAL ID documentation.		
Saturday & Sunday	OFF - No Classes or Training		Tuition balance due 48 hrs before certification
Monday - Friday	Behind the Wheel Skills Training (1 Week) Vehicle inspection, Basic Control Skills, On-Road Driving <i>*Training will be 2 hours a day per student one-on-one with the instructor.</i>	2 hrs per day	Final payment must be made by Wednesday in order to receive certification
Saturday	Certification Test Scheduled for the Saturday following completion of the Behind-the-Wheel Skills Training	2	



ANCHORAGE 4 WEEK PROGRAM

ELDT Theory Classroom & Behind the Wheel 20 HRS

DAY	SCHEDULED TRAINING	HOURS	PAYMENT DUE
Saturday	ELDT Theory / Zoom Class 9am - 2pm General Knowledge (Intro, Driving Safety, Cargo Safety)	5	\$800 payment due before class starts
Sunday	ELDT Theory / Zoom Class 9am - 2pm Gen Knowledge (Intro, Driving Safety, Cargo Safety)	5	50% tuition payment due before schedule BTW class
Monday - Friday	DMV Testing Before Saturday students must pass the following written test: General Knowledge.		
Saturday	ELDT Theory / Zoom Class 9am - 2pm Air Brakes, Combination Vehicle or Passenger	5	
Sunday	ELDT Theory / Zoom Class 9am - 2pm Vehicle inspection, Basic Control Skills, and BTW	5	
Monday - Friday	Monday - Wednesday: DMV Testing Students must pass the following written tests before Thursday: Air Brakes, Combination or Passenger. Thursday - Friday: DMV Permits Students obtain their permits from the DMV with REAL ID documentation.		
Saturday & Sunday	OFF - No Classes or Training		Tuition balance due 48 hrs before certification
Monday - Friday	Behind-the-Wheel Skills Training (2 Weeks) Vehicle inspection, Basic Control Skills, On-Road Driving <i>*Training will be 2 hours a day per student one-on-one with the instructor.</i>	2 hours per day	Final payment must be made by the last Wednesday in order to receive certification
Saturday	Certification Test Scheduled for the Saturday following completion of the Behind-the-Wheel Skills Training	2	



ANCHORAGE 5 WEEK PROGRAM

ELDT Theory Classroom & Behind the Wheel 30 HRS

DAY	SCHEDULED TRAINING	HOURS	PAYMENT DUE
Saturday	ELDT Theory / Zoom Class 9am - 2pm General Knowledge (Intro, Driving Safety, Cargo Safety)	5	\$800 payment due before class starts
Sunday	ELDT Theory / Zoom Class 9am - 2pm Gen Knowledge (Intro, Driving Safety, Cargo Safety)	5	50% tuition payment due before schedule BTW class
Monday - Friday	DMV Testing Before Saturday students must pass the following written test: General Knowledge.		
Saturday	ELDT Theory / Zoom Class 9am - 2pm Air Brakes, Combination Vehicle or Passenger	5	
Sunday	ELDT Theory / Zoom Class 9am - 2pm Vehicle inspection, Basic Control Skills, and BTW	5	
Monday - Friday	Monday - Wednesday: DMV Testing Students must pass the following written tests before Thursday: Air Brakes, Combination or Passenger. Thursday - Friday: DMV Permits Students obtain their permits from the DMV with REAL ID documentation.		
Saturday & Sunday	OFF - No Classes or Training		Tuition balance due 48 hrs before certification
Monday - Friday	Behind-the-Wheel Skills Training (3 Weeks) Vehicle inspection, Basic Control Skills, On-Road Driving <i>*Training will be 2 hours a day per student one-on-one with the instructor.</i>	2 hours per day	Final payment must be made by the last Wednesday in order to receive certification
Saturday	Certification Test Scheduled for the Saturday following completion of the Behind-the-Wheel Skills Training	2	



REMOTE 5 WEEK PROGRAM

ELDT Theory Classroom & Behind the Wheel 30 HRS

DAY	SCHEDULED TRAINING	HOURS	PAYMENT DUE
Saturday	ELDT Theory / Zoom Class 9am - 2pm General Knowledge (Intro, Driving Safety, Cargo Safety)	5	\$800 payment due before class starts
Sunday	ELDT Theory / Zoom Class 9am - 2pm Gen Knowledge (Intro, Driving Safety, Cargo Safety)	5	50% tuition payment due before schedule BTW class
Monday - Friday	DMV Testing Before Saturday students must pass the following written test: General Knowledge.		
Saturday	ELDT Theory / Zoom Class 9am - 2pm Air Brakes, Combination Vehicle or Passenger	5	
Sunday	ELDT Theory / Zoom Class 9am - 2pm Vehicle inspection, Basic Control Skills, and BTW	5	
Monday - Friday	Monday - Wednesday: DMV Testing Students must pass the following written tests before Thursday: Air Brakes, Combination or Passenger. Thursday - Friday: DMV Permits Students obtain their permits from the DMV with REAL ID documentation.		
Saturday & Sunday	OFF - No Classes or Training		Tuition balance due 48 hrs before certification
Monday - Sunday *15 consecutive days	Behind-the-Wheel Skills Training (3 Weeks) Vehicle inspection, Basic Control Skills, On-Road Driving <i>*Training will be 2 hours a day per student one-on-one with the instructor.</i>	2 hours per day	Final payment must be made by the last Saturday in order to receive certification
Tuesday	Certification Test Scheduled for the Tuesday following completion of the Behind-the-Wheel Skills Training	2	



STUDENT RECEIPT

I, _____, acknowledge that I have received the AKA Hauling Commercial Driving School Student Guide & Course Catalog.

I understand that it is my responsibility to review and understand the policies outlined in this catalog. Should I have any concerns regarding the policies, I will address them with the program manager prior to the commencement of classes.

Signature

Date

Print Name

Contact Number





MENINGITIS

Know Your Risk | Learn About Vaccination

Important Notice:

Information in this handout has been gathered from the Alaska Postsecondary Student Immunization Act (HB185), signed into law effective May 18, 2005. Additional information was gathered from the Alaska Department of Health and Social Services' Division of Public Health and the Web site of the American College Health Association at http://www.acha.org/projects_programs/meningitis. The Alaska Commission on Postsecondary Education (ACPE) cannot provide medical information and is not responsible for any medical information provided to schools or to students. For questions specific to meningitis, immunizations, and related diseases, please consult a qualified medical professional.

Did you know?

- **Meningococcal disease** is a contagious but largely preventable bacterial infection that most often leads to meningitis, an inflammation of the membranes surrounding the brain and spinal cord, or a condition called meningococcal septicemia, which is an infection of the blood.
- **Meningococcal disease is caused** by bacteria called *Neisseria meningitidis* that are spread person-to-person through the air (usually by sneezing or coughing), through direct contact with an infected person, such as oral contact with shared items like cigarettes or drinking glasses, or through intimate contact, such as kissing. This disease is not as contagious as things like the common cold or the flu, and it is not spread by casual contact or by simply breathing the air where a person with meningitis has been.
- **Meningococcal disease is a serious illness** that can lead to death within a few hours of onset; one out of ten cases is fatal, and in one out of seven survivors it can lead to severe and permanent disabilities, such as brain damage, hearing loss, seizures, or limb amputation.

What are the symptoms of meningococcal disease?

- High fever, headache, and stiff neck are common symptoms of meningitis in anyone over the age of 2 years. A rash may also develop over parts of the body, or the entire body. Other symptoms include nausea, vomiting, discomfort looking into bright lights, confusion, and sleepiness. These symptoms can develop over several hours, or they may take 1 to 2 days. As the disease progresses, seizures may develop. If you notice these symptoms – in yourself, friends, or others – you should contact your college health service or local hospital immediately.

Who is at risk for meningococcal disease?

- Anyone can get meningococcal meningitis, but scientific evidence suggests that college freshmen living in campus housing are at moderately increased risk to get this disease when compared to the general college population. The reasons for this increased risk are still not known for certain, but factors may include such things as crowded living situations, bar patronage, active or passive smoking, irregular sleep patterns, and sharing personal items.





- Other risk groups include infants and young children, household contacts to a person with meningococcal disease, refugees from parts of the world with high rates of meningococcal disease, laboratory workers who work with this bacteria, and military recruits.

Are there vaccines against meningococcal disease?

- Yes, there are two safe and effective vaccines that protect against four strains of the bacteria that cause meningococcal disease – serogroups A, C, Y, and W135. Immunization against meningococcal disease will decrease the risk of contracting the illness from these meningococcal strains.

How can meningococcal disease be prevented?

- **Many cases of meningococcal disease can be prevented.** The Centers for Disease Control and Prevention and the American College Health Association recommend that all first-year students living in residence halls be vaccinated against meningococcal disease. All other college students under the age of 25 years who wish to reduce their risk for the disease may choose to be vaccinated.
- **Vaccination is safe and effective.** It protects against four of the five most common strains (or types) of bacteria that cause meningitis. Approximately 70 to 80 percent of cases in the college age group are caused by strains that are potentially vaccine-preventable. The most commonly reported adverse reactions among adolescents and adults in clinical studies were pain at the injection site, headache, and fatigue. These respond to simple measures (ibuprofen or acetaminophen) and resolve spontaneously within a few days.

Certification

Please select one or both of the options below:

____ I have received a copy of this notice on meningococcal disease.

____ I have received an immunization against meningococcal disease.

Student Name : _____

Student Signature : _____ **Date :** _____

For More Information

To learn more about meningitis and immunization, visit the websites of the American College Health Association, www.acha.org/meningitis, and the Centers for Disease Control and Prevention, www.cdc.gov/ncidod/diseases/submenus/sub_meningitis.htm.



QUESTIONS?
CONTACT US.



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